



UNIVERSITY OF CALIFORNIA MERCED
5200 N. LAKE ROAD | MERCED, CA 95343
TEL: 209.228.4400

UCM DA 148

SEPTEMBER 28, 2017

VICE CHANCELLOR FOR PLANNING AND BUDGET

RE: Delegation of Authority (DA) – Execution of Purchase Contracts, Subcontracts, and Standard Purchase Orders for Materials, Goods, and Services to be Supplied to the University

Effective immediately, as Chancellor and pursuant to the authority delegated to me, I delegate the following authority to you:

Authority to execute purchase contracts, subcontracts, or standard purchase orders for all materials, goods, and services, provided that:

- purchase contracts, subcontracts, or standard purchase orders are issued in accordance with University and Merced campus policies and procedures;
- funds are available;
- if required, approval of the contracting agency is secured; and
- prior approval is obtained from the Treasurer of The Regents for any acquisition or lease/purchase which contemplates or will result in the issuance of Certificates of Participation in order to provide funding for the transaction.
- Source of authority: [Presidential DA 2100](#)

This authority may be further re-delegated by you to the University Librarian for the purchase of all library collections in all formats, and to the Materiel Manager (Chief Procurement Officer) for all other materials, goods, and services. Any re-delegation of these authorities to other than the University Librarian or Materiel Manager shall have the prior approval of the Senior Vice President-Business and Finance, except that the University Librarian and Materiel Manager may re-delegate this authority to individuals under their supervision without obtaining such approval. Any further re-delegation must be in writing with copies to me and the list below, and shall be no less restrictive than this delegation.

This delegation supersedes the cited delegation in UC Merced DA 121, 4/16/2014.

Sincerely,

Dorothy Leland
Chancellor

cc: Director of Policy and Accountability, Sheryl Ireland