



UNIVERSITY OF CALIFORNIA MERCED
5200 N. LAKE ROAD | MERCED, CA 95343
TEL: 209.228.4400

UCM DA 150

SEPTEMBER 28, 2017

UNIVERSITY LIBRARIAN

RE: Delegation of Authority (DA) – Execution of Purchase Contracts, Subcontracts, and Standard Purchase Orders for Materials, Goods, and Services to be Supplied to the University

Effective immediately, as Vice Chancellor for Planning and Budget and pursuant to the authority delegated to me, I delegate the following authority to you as University Librarian:

Authority to execute purchase contracts, subcontracts, or standard purchase orders for the purchase of library collections in all formats, provided that:

- purchase contracts, subcontracts, or standard purchase orders are issued in accordance with University and Merced campus policies and procedures;
- funds are available;
- if required, approval of the contracting agency is secured; and
- prior approval is obtained from the Treasurer of The Regents for any acquisition or lease/purchase which contemplates or will result in the issuance of Certificates of Participation in order to provide funding for the transaction.
- Source of authority: UC Merced DA 148, [Presidential DA 2100](#)

This authority may be further re-delegated by you to appropriate individuals under your supervision. Any further re-delegation must be in writing with copies to me and the list below, and shall be no less restrictive than this delegation.

This delegation supersedes the cited delegation in UC Merced DA 123, dated 4/21/2014.

Sincerely,

Veronica Mendez

Vice Chancellor for Planning and Budget

cc: Director of Policy and Accountability, Sheryl Ireland