



UNIVERSITY OF CALIFORNIA MERCED  
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UCM DA 178

SEPTEMBER 7, 2018

VICE CHANCELLOR AND CHIEF FINANCIAL OFFICER

RE: Delegation of Authority – Authority to Grant Exceptions to Policy G-42, Gifts Presented to Non-Employees on Behalf of the University

Effective immediately, as Chancellor and pursuant to the authority delegated to me by the President, I delegate the following to you:

- Authority to grant exceptions to Policy G-42, Gifts Presented to Non-Employees on Behalf of the University
  - Requests for exceptions must include written justification for any deviation from policy necessary to achieve a University business purpose.
  - Requests for exceptions must specify the type of gift, the special circumstances that require an exception, and the name of the gift recipient.
  - Exceptions approved for gifts of \$600 or more will be reported by the University to the IRS on Form 1099.
  - Subject to all other policies and procedures.
- The University must have a Form U242 or and equivalent electronic signature authorization or cancellation form on file for this delegation to be in force.
- This authority **may not** be re-delegated by you.
- Source of authority: **Policy [G-42 - Gifts Presented to Non-Employees on Behalf of the University](#)**. This authority shall be subject to conditions set forth in Section IV of the policy, Compliance/ Responsibilities.

This Delegation supersedes the associated delegation in UC Merced DA 047.

Sincerely,

Dorothy Leland  
Chancellor

cc: Director of Policy and Accountability, Sheryl Ireland